

REGION I GOVERNING BOARD
October 13, 2011
Panhandle Mental Health Center, Scottsbluff, Nebraska
Minutes

During the noon luncheon Laura Richards, Regional Administrator, acknowledged the presence of the following individuals and introductions were made: Dr. Scot Adams, Director of the Division of Behavioral Health; Sheri Dawson, Administrator Community Services Section DHHS; Dr. Pamela Richardson, Clinical Director; Lisa Gion, Operations Director; Jama Batt, Fiscal Director; Sharyn Wohlers, Corporate Compliance Officer; Suzy Davis, Quality Management Coordinator; Tina Williams, Mental Health Supervisor; Valerie Rudden, Mental Health Therapist; Duane Wirth, Substance Abuse Counselor; Sue Teal, Emergency Services Coordinator; Faith Mills, Prevention Coordinator; Liz Sizer, Youth Programs Coordinator; Robyn Pledger, Human Resources Coordinator; Jeri Johnson, Consumer, CIC Member; Patricia Vasquez, Consumer, CIC Member; Erin Croft, Region I Administrative Assistant.

Chair Ben Carlson called the meeting to order at approximately 12:30 p.m. and led those present in recitation of the Pledge of Allegiance. Carlson read the Open Meetings Act Statement.

Roll was called and the following Board members were present:

Bob Post, Banner County
Casper Brixius, Box Butte County
Ken McMillen, Cheyenne County
Stacy Swinney, Dawes County
Ben Carlson, Deuel County
Bob Radke, Garden County
Larry Brower, Kimball County
Sherry Blaha, Scotts Bluff County

Members Absent:

Steve Erdman, Morrill County
Jack Andersen, Sheridan County
Hal Downer, Sioux County

Also present were those listed above in noon luncheon introductions.

The meeting agenda was reviewed. McMillen made a motion to approve the agenda, seconded by Brixius. Roll call was made with all present members voting aye.

The September 8, 2011 meeting minutes were emailed to members prior to the meeting and were available in the meeting packets. McMillen advised that the minutes needed to be corrected to show that he was present for the September 8, 2011 meeting. McMillen made a motion to approve the minutes with the corrections made, seconded by Blaha. Roll call was made with Post and Brixius abstaining from the vote and all other members voting aye.

FY11 CPA Audit Report: Lonnie Miller from Dana F. Cole & Company, LLP was present to review the FY11 CPA Audit for PMHC. Detailed audit reports were distributed and were reviewed. No problems, areas of concern, or improvements needed were noted during the audit. Radke made a motion to approve the FY11 CPA Audit Report, seconded by Brower. Roll call was made with all other members voting aye.

Recovery Month Activities: Red Ribbon Week and Moment of Silence: Duane Wirth, Substance Abuse Counselor from PMHC, was a guest speaker at the meeting and talked about some of the events and activities going on at PMHC for Red Ribbon Week. Duane distributed an article defining how Red Ribbon Week started. Each year, during the last week of October, more than 80 million young people and adults show their commitment to a healthy, drug-free life by wearing or displaying the red ribbons. At PMHC, Red Ribbons and bracelets will be distributed and employees have decorated their doors to be entered into a contest. Laura Richards advised the RGB that PMHC and Region 1 participated in a moment of silence October 10th at 10:10 am for Mental Health Awareness Week. The purpose was to remember those who are buried at three regional center cemeteries in Nebraska and at others across the country. About 2400 people are buried with only numbers to identify them and some are buried under blank headstones.

REGION I:

Sheri Dawson and Scot Adams from the Division of Behavioral Health (DBH) – Dawson and Adams were visiting from Lincoln and came to Scottsbluff specifically to present to the Region 1 Governing Board. A packet of information about DBH was distributed and reviewed in detail. Some of the topics discussed in the packet were DBH's Strategic Plan and Goals, Recovery Oriented Systems, One-Time Funds, and DBH's view of Region 1.

R1BHAC Recommendation – R1BHAC meeting minutes from September 20, 2011 were included in the packets. Laura Richards advised RGB Members to turn to page 3 and review the recommendation to the Region 1 Governing Board. At the last R1BHAC meeting there was a discussion about the lack of knowledge in smaller communities about behavioral health services available. R1BHAC member Jan Lawler has made a motion, seconded by Bob Davis, that the Region 1 Behavioral Health Advisory Committee would like the Governing Board to consider support of increased awareness throughout the region. This would include anything from some funding for awareness activities or for RGB members to help advertise and spread the word about behavioral health services or programs. Laura Richards explained that she will get regional staff together to develop an action plan to address the recommendation and will bring suggestions to the governing board meeting in November.

Financial Reports: All Region 1 Programs - Jama Batt presented the financial reports for August 2011, which were included in the packets. Batt reviewed these reports with the RGB members. These amounts are year to date so there was no need for a motion to approve the reports from last month's meeting where there was no quorum present. Post made a motion to approve the Financial Reports: All Region 1 Programs, seconded by Radke. Roll call was made with all present members voting aye.

CMCA Presentation- Faith Mills, Prevention Coordinator, gave a presentation on the power point that she presented at the National Prevention Conference in Atlanta, Georgia. The presentation was about CMCA Implementation in rural, suburban, and urban areas. Faith talked about why CMCA (Communities Mobilizing Change of Alcohol) is a good fit for Region 1 and some of the strategies Prevention will use to implement this initiative in our rural area.

ACCOUNTS PAYABLE PMHC & REGION I: Jama Batt presented the accounts payable for the month of August and September 2011. A question was asked about the extra medical bills shown on the statement. Jama advised that there were some extra claims that had come through that month so extra money had to be put into the account for that. McMillen made a motion to approve the Accounts Payable for PMHC & Region I for August 2011, seconded by Post. Roll call was made with all present members voting aye. Brixius made a motion to approve the Accounts Payable for PMHC & Region I for September 2011, seconded by Brower. Blaha was not present for this motion or the rest of the meeting. RGB

members established during the meeting that all the motions made in the current meeting would also approve the motions that were made in September's meeting where there was no quorum present.

Bank Resolution – Jama Batt explained that there are some new check signers for Region 1 and PMHC as a result of other signers leaving the company as well as title changes. Paperwork was passed around for review and signatures regarding the bank resolutions. Post made a motion to approve the Bank Resolutions, seconded by McMillen. Roll call was made with all present members voting aye.

PANHANDLE MENTAL HEALTH CENTER:

Financial Reports – Jama Batt directed commissioners' attention to the report for the month of September that was located in the meeting packets. Governing board members reviewed the report. McMillen made a motion to approve the Financial Reports, seconded by Radke. Roll call was made with all present members voting aye.

Training of Students, Interns, and Trainees Policy – A copy of the policy was included in the meeting packets with the changes that were made to the policy highlighted. Radke made a motion to approve the Training of Students, Interns, and Trainees Policy, seconded by Brixius. Roll call was made with all present members voting aye.

Personnel Handbook Policy – A copy of the policy was included in the meeting packets with the changes that were made to the policy highlighted. McMillen made a motion to approve the Personnel Handbook Policy, seconded by Brower. Roll call was made with all present members voting aye.

DIRECTOR'S / RA'S REPORT: Laura Richards distributed the Director's Report and gave a brief report. Some of the topics listed on the report were updates on the Electronic Health Records project, PMHC Sidney office, the LR37 hearing, and the NABHO meeting.

COUNTY STATISTICS: A summary of these statistics were included in each commissioner's packet.

Questions, Comments by Members: A question was asked about the update of the Boys and Girls Home settlement that was listed in September's meeting minutes. Laura Richards advised that there was not adequate information to be placed on this month's agenda. However, there should be a settlement amount in place for the next RGB meeting. Members also wanted to know about the sale of the Cirrus House Building. Richards advised that the board at Cirrus House is not intent on the insurance quotes for the building so the sale is still pending. Swinney talked about the recent loss in the community of eight year old Kerra Wilson. Swinney asked Region 1 and PMHC if there was a way to re-designate funds to go into the school systems for programs to help prevent tragedies like this in the future. Faith Mills advised Swinney and members that the Prevention Coalition was already working on a plan that might help with this.

Questions, Comments by Non-Members: There were no questions or comments from non-members.

The next regular Board meeting is scheduled for November 10, 2011, at 12:30 p.m. at the Panhandle Mental Health Center in Scottsbluff.

There being no further business to come before the Board, the meeting was adjourned at approximately 2:15 p.m.

Respectfully Submitted,

Erin Croft
Region I Administrative Assistant

Signed:

_____, Secretary
Ken McMillen